

NOTIFICATION
Home Department
Sachivalaya, Gandhinagar.
Dated the 30 August, 2017.

Prisons
Act, 1894

No:GG/43/2017/JLM/502015/4098/J: In exercise of the powers conferred by sub section (10) of section 59 of the Prisons Act, 1894(IX of 1894) and in supersession of all the rules made in this behalf, the Government of Gujarat hereby makes the following rules to provide for regulating the method of competitive examination for recruitment to the post of Jailor Group II (Male) and Jailor Group II (Female), Class III in the subordinate service of Jail Department, Gujarat State, namely:-

1. Short Title and Application: -

- 1) These rules may be called the Jailor Group II (Male) and Jailor Group II (Female), Class III (Combined Competitive Examination) Rules, 2017.
- 2) They shall apply to the post of Jailor Group II, Class III level Cadre Posts, as specified in Appendix I.

2. Definitions.- In these rules, unless the context otherwise requires, -

- (a) "Appendix" means an Appendix appended to these rules;
- (b) "Board" means the Gujarat Subordinate Services Selection Board, Gandhinagar or such other Board as may be constituted by the State Government in this behalf;
- (c) "Examination" means the Combined Competitive Examination for direct recruitment to the post of Jailor Group II, Class III in the Jail Department, as specified in Appendix I;
- (d) "Government" means the Government of Gujarat;
- (e) "Relevant recruitment rules" means the recruitment rules prescribed by the Government for the posts as specified in Appendix I.

3. Educational Qualifications and age limit. -

- (1) A candidate possessing the requisite educational qualifications, other qualifications and requirements for the appointment to the posts as specified in Appendix I prescribed under the relevant recruitment rules shall be eligible for admission to the examination.
- (2) A candidate for admission to the examination shall have attained the minimum age and shall not have attained the maximum age prescribed in the relevant recruitment rules on the date as may be specified in the advertisement published by the Board.

4. Procedure for preparing of requisitions. -

- (1) Every year, the Inspector General of Prisons, Gujarat State, under the administrative control of the Home Department shall send the requisition indicating their requirements of persons for appointment to the posts, as

specified in Appendix I for the current year and next year, to the Home Department in the proforma as specified in Appendix VI to IX or in the manner as may be decided by the Government from time to time by a general or a special order. The Home Department shall send the requisition to the Board.

- (2) The estimate of anticipated requirements of the persons shall not depend merely upon the actual number of vacancies existing or likely to arise on some particular date. But the offices to which these rules apply shall prepare an estimate of their probable recruitments by past experience depending upon the probable vacancies on account of resignations and other grounds and creation of new posts owing to anticipated developments, etc. Thus, these estimates shall not merely be an estimate of exact available number of posts that may fall vacant during particular period as shown in sub-rule (1) but shall be an exhaustive numerical estimate of anticipated requirements of concerned posts during that period. Utmost care shall be taken so that the estimate is not excessive beyond the actual requirement of one year from January of a year to December of the year or the sanction given in the recruitment year.

5. Holding of Examination. -

- (a) The Board shall, on receiving the requisition from the Home Department, publish an advertisement in the prominent newspapers widely circulated in the State, inviting applications in the prescribed form, from the eligible candidates for appointment to the posts.
- (b) The procedure to call for application and scrutiny of the applications shall be decided by the Board.
- (c) The Board shall hold an examination for selection of candidates.
- (d) The dates on which, the time and the places at which the examination shall be held shall be decided by the Board.
- (e) The candidate shall be required to attend all the stages of examination at his own expenses on the dates, time and places notified by the Board.

6. Application for appearing in Examination. -

- (a) The candidate who desires to appear at the examination shall be required to submit an application in such form and within such time limit as may be prescribed by the Board alongwith such fees as may be fixed by the Government from time to time.
- (b) The fees shall be paid in the manner as the Board may direct. The fees once paid shall not be refunded or held over for the subsequent examination.
- (c) The request of a candidate for withdrawal of application and refund of fees shall not be entertained in any circumstances.

7. Decision of Board shall be final. -

- (1) No candidate shall be allowed to appear at the examination unless the Board is satisfied that-
 - (a) the candidate possesses the requisite qualifications and fulfils other requirements under the relevant recruitment rules of the post as specified in Appendix I;

- (b) he has paid the requisite fees alongwith the application;
 - (c) the candidate is eligible in all respects and complies with all the requirements.
- (2) The decision of the Board as to the eligibility of a candidate for admission to the examination shall be final.
 - (3) Subsequently, if at any time, the candidate is found ineligible to appear at the examination, his candidature shall be treated as cancelled and if already selected and appointed, his appointment shall be treated as cancelled *ab-Initio* and his service shall be terminated forthwith:

Provided that no such appointment shall be terminated unless the candidate has been given an opportunity of being heard.

8. Conduct and Regulation of Examination.-The Board shall regulate all the matters relating to appointment of examiners, supervisors, remuneration payable to them and conduct of examination in accordance with the procedure adopted by it and in conformity with the rules made in that behalf and the instructions of the Government.

9. Stages and Mode of Examination. -

- (a) The Board shall after receiving the applications from the candidates, scrutinize the applications in accordance with these rules and call the eligible candidates to appear in the written test.
- (b) The examination shall be held in three successive stages in the following manner, namely: -
 - i. **Preliminary Examination:**- Preliminary Examination shall be screening test. The examination shall be held in accordance with the scheme as specified in Appendix II,
 - ii. **Physical Efficiency Test:**- The candidates who qualify in Preliminary Examination shall be subjected to physical efficiency test as specified in Appendix III and physical standard test as per the recruitment rules. The number of candidates called for the physical efficiency test shall be 15 times the number of vacancies requisitioned. Physical Efficiency test shall be for ascertaining the physical standard of candidates as specified in recruitment rules,
 - iii. **Main Written Examination:**- The candidates who qualify in physical efficiency test and the physical standard test shall be allowed to appear in the main written examination. The main written examination shall be held in accordance with the scheme as specified in Appendix IV.
- (c) Marks shall be given for the Physical Efficiency Test and Physical Standard Test as specified in Appendix III. Marks in Physical Efficiency Test and Physical Standard Test obtained shall be added to the marks obtained in the Main Written Examination.
- (d) A candidate who desires to have his marks of written test rechecked may apply to the Board alongwith such fees as may be determined by the Board

within a period of 15 days from the date of declaration of result of the written test.

10. Syllabus of Written Examination. -

The syllabus of the written test i.e. preliminary examination and main written examination shall be as specified in Appendix II and Appendix IV, respectively.

11. Qualifying standard and marks. -

The qualifying standard for the main written examination shall be determined by the Board from time to time, and of physical test shall be determined by the Board from time to time, if necessary, separately for reserved and non-reserved categories of candidates. However, minimum qualifying standard determined by the Board shall not in any case be less than 40% of marks in the written test.

12. Medium of Examination. -

The medium of examination shall be Gujarati except Paper II specified in Appendix IV, which shall have medium according to the instructions given in the paper.

13. Examination fees. -

(1) Each candidate shall unless exempted under sub-rule (2), pay an examination fee as may be fixed by the Government, to the Board in the manner prescribed by the Board in respect of an application made by him under these rules and attach a document of such payment along with such application.

(2) A candidate who is a member of Scheduled Castes, Scheduled Tribes, or Nomadic and Denotified Tribes or Disabled persons shall be exempted from the payment of fees prescribed under sub-rule.

14. Prohibition to use certain devices in examination hall. -

(a) The candidate shall require to answer all the question papers of the examination in his own handwriting.

(b) The candidate shall not be allowed to carry with him a cellular phone, calculator, pager, tablet, i-pad, laptop or any other electronics communication devices.

15. Disciplinary Actions. -

A candidate who is or has been declared by the Board to be guilty of -

(a) obtaining support for his candidature by any means; or

(b) impersonating; or

(c) procuring impersonation by any person, or

(d) submitting fabricated documents or documents which have been tempered with, or

(e) making statement which are incorrect or false or suppressing material information; or

(f) resorting to any other irregular or improper means in connection with his candidature for the examination; or

(g) using unfair means during the examination, or

(h) writing irrelevant matter, including absurd language or pornographic matter in the scripts, or

(i) misbehaving in any other manner in the examination hall, or

- (j) harassing or doing bodily harm to the staff employed by the Board for the conduct of the examination, or
- (k) attempting to commit or, as the case may be, abetting of all or any of the acts specified in the foregoing clauses, or
- (l) violating any of the conditions for admission to appear in the examination as prescribed and specified in the admission certificate, may, in addition to rendering himself liable to criminal prosecution, be liable--
 - (i) to be disqualified by the Board from the examination for which he is a candidate; or
 - (ii) to be debarred either permanently or for a specified period, -
 - (a) by the Board for appearing in any examination or candidature for the concerned post; or
 - (b) by the Government from any employment under it:

Provided that no penalty under sub-clause (a) or (b) shall be imposed except after giving the candidate an opportunity of making such representation in writing as he may wish to make in that behalf and with the prior approval of the Secretary, Personnel to the Government of Gujarat, General Administration Department, or
 - (iii) to disciplinary action under the relevant rules if he is in the Government service.

16. Ineligibility on failure to attend physical test and documents verification.-

- (1) The candidate who is qualified in the preliminary test and called for Physical Efficiency Test and Physical Standard Test but fails to attend the said test on the specified date and time shall not be eligible for main written examination.
- (2) The candidate who qualifies in the Physical Efficiency Test and Physical Standard Test and is called for main written examination and if he fails to attend mains examination, he shall not be eligible for selection.

17. Procedure for preparation of select list and waiting list.-

- (1) The final result of all the successful candidates shall be arranged by the Board in Part I, in the order of merit on the basis of aggregate marks finally awarded to each candidate in the main written examination, Physical Efficiency Test and Physical Standard Test and weightage of additional marks as specified in Appendix V, specifying their names, seat numbers, category and total marks obtained by the candidates and the same shall be caused to be published on the notice board and /or on website and the copy of the result so published shall be sent to the Government in the Home Department.
- (2) The Board shall also prepare a list of successful candidates belonging to the Scheduled Castes, Scheduled Tribes, Socially and Educationally Backward Classes, Women, Disabled Persons and Ex-Servicemen for the concerned post, to the extent of the number of vacancies reserved for such categories and requisitioned.
- (3) The Board shall call the successful candidates as per their merit order in the manner as may be decided by it verification of the documents.
- (4) The Board shall cause to prepare a list of name of candidates to be kept in a waiting list in Part II as far as feasible for about twenty-five percent of the total number of post requisitioned.

- (5) The board shall cause to prepare a list of the unsuccessful candidates who are not included in Part I and Part II.

18. Result of Examination. -

The Board shall declare the result of the examination in two parts as under, namely: -

Part I: (a) The result of the successful candidates shall be arranged in the order of merit specifying their names, seat numbers and total marks obtained by the candidates and the same shall be published on the notice board and/ or on the website and the copy of the result so published shall be sent to the Government in the Home Department on the same day. The result shall be published in the *Official Gazette*, by the Board and the copy of the result so published in the *Official Gazette* shall be sent to the Government in the Home Department.

(b) The Board shall communicate the result to the successful candidates individually in the manner as may be decided by the board. The Board shall not enter into any further correspondence with the successful candidates after communication of the result.

(c) The Board shall prepare a waiting list as specified in sub-rule (4) of rule it.

Part II: The Board shall prepare a list of the unsuccessful candidates who are not included in Part I, specifying their names, seat numbers and total marks obtained by them and same shall be published on the notice board of the Board and/ or on website.

19. Recommendation and Allocation.-

The Board shall recommend the qualified candidates for appointment to the Government in the Home Department according to their requirements shown in the requisition sent to the Board. The Home Department shall then send the list of qualified candidates to the Inspector General of Prisons, Gujarat State, who is the appointing authority. The Inspector General of Prisons, shall thereafter issue orders of appointment of the candidates so allotted and such orders shall be sent to the concerned candidates by Registered Post with Acknowledgement Due (RPAD).

20. No right to appointment.-

Merely qualifying in the examination shall not by itself confer upon a candidate any right to appointment and no candidate shall be appointed to the post unless the appointing authority is satisfied after such inquiries, as may be considered necessary that the candidate is suitable in all respect for appointment to the post and public service.

21. Medical Test.-

The candidate recommended for appointment shall require to undergo the medical examination in accordance with the provisions of the Gujarat Civil Services (General Conditions of Services) Rules, 2002.

22. Appointment.-

Appointment of the selected candidates shall be made strictly in order of their rank in the merit list prepared by the Board.

23. Joining to post.-

The selected candidate for appointment to the concerned post shall have to join his posting within 30 days from the date of receipt of the appointment order. If the candidate fails to join the post within 30 days, his appointment order shall be liable to be cancelled. However, if it is established that for the reasons beyond his control, the candidate could not join the post within 30 days, the competent authority may, for reasons to be recorded in writing, allow such candidate to join the post even after expiry of 30 days. However, the seniority of such candidate shall be determined in accordance with the rules as may be made in this behalf by the Government.

24. Pre-service Training.-

- (1) The candidate selected for the concerned post, before their regular appointment, shall require to undergo pre-service training and shall have to pass the post-training examination in the specified period and chances in accordance with the training and examination rules as may be prescribed by the Government,
- (2) The training Institute prescribed in the pre-service training and post training examination rules of posts specified in Appendix I, shall arrange for imparting the pre-service training and post-training examination for the candidates selected for appointment to the concerned posts as specified in Appendix I. The candidates shall require to be sent for training in the training centres by the respective offices in which they are appointed.

25. Controlling Authority-

The Secretary to the Government, Home Department shall be the controlling and the co-coordinating authority for implementation of these rules. He shall be competent for allotment or re-allotment of the candidates in exceptional circumstances.

26. Interpretation in case of doubt:

If any question arises as to the interpretation of any of these rules, the question shall be referred to the Secretary to the Government, Home Department for the decision and his decision in the matter shall be final.

Appendix I

(See rules 1(2) and 3(1))

- (1) Jailor Group II (Male), Class III;
- (2) Jailor Group II (Female), Class III.

Appendix II
(see rules 9 and 10)

Preliminary Examination -Duration 1 Hour 100 Marks (Objective type)

Written test (General Knowledge - objective type) shall be of 1-hour duration and of 100 marks. This will cover subjects such as General Knowledge, Current Affairs, Psychology, Geography, General Science, Constitution of India, Basic Knowledge of Computer, Science and Mental Ability

* **Note:** Standard of the objective questions shall be that of graduate level.

- 1 The objective type written test shall consist of Multiple Choice Question (MCQ) and O.M.R (Optical Mark Reader) system.
- 2 Every question shall be of 1 mark.
- 3 The candidate shall have to attempt all questions.
- 4 Every attempted question with incorrect answer shall carry a negative mark of 0.25.

Appendix III
(see rule- 9)

PART - I

Physical Efficiency Test (Qualifying Test)

The test and the qualifying standard shall be as under:

Candidate	Test	Qualifying Standard
Male	Running 5000 Meters	In 25 minutes
Female	Running 1600 meters	In 9 minutes and 30 seconds
Ex-servicemen	Running 2400 meters	In 12 minutes and 30 seconds

Marks shall be allotted to the candidates for the physical efficiency test as follows:

(a) Male Candidates,-

5000 meters run to be completed in 25 minutes. - **Maximum Marks 50**

Run completed in 20 minutes or less.	50 marks
Run completed in more than 20 minutes but less than, or in 20 minutes and 30 seconds.	48 marks
Run completed in more than 20 minutes and 30 seconds but less than, or in 21 minutes.	45 marks
Run completed in more than 21 minutes but less than, or in 21 minutes and 30 seconds.	42 marks
Run completed in more than 21 minutes and 30 seconds but less than, or in 22 minutes.	39 marks
Run completed in more than 22 minutes but less than, or in 22 minutes and 30 seconds.	36 marks
Run completed in more than 22 minutes and 30 seconds but less than, or in 23 minutes.	33 marks
Run completed in more than 23 minutes but less than, or in 23 minutes and 30 seconds.	30 marks
Run completed in more than 23 minutes and 30 seconds but less than, or in 24 minutes.	27 marks

Run completed in more than 24 minutes but less than, or in 24 minutes and 30 seconds.	24 marks
Run completed in more than 24 minutes and 30 seconds but less than, or in 25 minutes.	20 marks
Run completed in more than 25 minutes.	Fail

(b) Female Candidates,-

1600 meters run to be completed in 9 minutes and 30 seconds. - **Maximum 50 marks**

Run completed in 7 minutes or less	50 marks
Run completed in more than 7 minutes but less than, or in 7 minutes and 30 seconds.	45 marks
Run completed in more than 7 minutes and 30 seconds but less than, or in 8 minutes	40 marks
Run completed in more than 8 minutes but less than, or in 8 minutes and 30 seconds.	35 marks
Run completed in more than 8 minutes and 30 seconds but less than, or in 9 minutes.	30 marks
Run completed in more than 9 minutes but less than, or in 9 minutes and 30 seconds.	20 marks
Run completed in more than 9 minutes and 30 seconds.	Fail

(c) Ex-servicemen Candidates.-

2400 meters run to be completed in 12 minutes and 30 seconds. - **Maximum 50 marks**

Run completed in 10 minutes or less	50 marks
Run completed in more than 10 minutes but less than, or in 10 minutes and 30 seconds.	45 marks
Run completed in more than 10 minutes and 30 seconds but less than, or in 11 minutes.	40 marks
Run completed in more than 11 minutes but less than, or in 11 minutes and 30 seconds.	35 marks
Run completed in more than 11 minutes and 30 seconds but less than, or in 12.00 minutes.	30 marks
Run completed in more than 12.00 minutes but less than, or in 12 minutes and 30 seconds.	20 marks
Run completed in more than 12 minutes and 30 seconds.	Fail

PART II
Physical Standard Test

The candidates qualifying in the Physical Efficiency Test shall require to undergo Physical Standard Test (as provided in the recruitment rules).

Appendix IV
(see rules 9 and 10)
Main Written Examination

The main written examination shall be of 300 marks consisting of four written papers (Objective type). The syllabus, duration and marks of each paper are as under:

1. Paper I: Gujarati Language Duration: 90 Minutes 100 Marks

Questions shall be objective type which shall cover grammar, verbal aptitude, vocabulary, idioms, comprehensions etc.

2. Paper II: English Duration: 90 Minutes 100 Marks

Question shall be objective type which shall cover grammar, verbal aptitude, vocabulary, idioms, comprehensions, etc.

Note: The standard of question papers of Gujarati and English shall be of the Higher Secondary School Certificate Examination conducted in the State.

3. Paper-III General Knowledge and Legal Matters (objective type)

Duration 90 Minutes 100 Marks

(I) General Knowledge: Geography of Gujarat, Aptitude, Reasoning, Current Affairs, Decision making and problem solving **(50 Marks)**

(II) Legal matters: Constitution of India, Code of Criminal Procedure, 1973, Indian Penal Code, 1860, Prisons Act, 1894. **(50 Marks)**

Note: Standard of the first part of test questions shall be that of graduate level and for computer subject it shall be that of the Higher Secondary School Certificate Examination conducted all the State.

Note: The questions shall be of basic level in nature.

(1) The objective type written test shall consist of Multiple Choice Questions (MCQ) and O.M.R (Optical Mark Reader) system.

(2) Every question shall be of 1 mark.

(3) The candidate shall have to attempt all questions.

(4) Every attempted question with incorrect answer shall carry a negative mark of 0.25.

Appendix V
(see rule 17)

Weightage of additional marks (to be awarded after the Main Written Examination)

1. Weightage of additional 02 (two) marks shall be given to the candidates possessing 'C' level certificate of National Cadet Corps.

2. Weightage of additional marks as mentioned in the table below shall be given to the candidate possessing any degree or post graduate diploma certificate awarded by the Raksha Shakti University.

TABLE

Class obtained in Degree / Post Graduate Diploma of the Raksha Shakti University	Additional marks to be given
Distinction	15
First Class	12
Second Class	09
Pass Class	05

By order Home Department Government of Gujarat.



(Mahendra R. Soni)

Deputy Secretary to Government
Home Department

To,

- ✓ 1. The Secretary to the Governor of Gujarat, Gandhinagar **(By Letter)**
2. Personal Secretary to Hon. Minister (Jail), Sachivalaya, Gandhinagar,
 3. Personal Secretary to Hon. Minister of State (Home), Sachivalaya, Gandhinagar,
 4. Addl. DGP & IG Prisons, Gujarat State, Jail Bhavan, Ahmedabad,
 5. Principal, Jail Staff Training School, Gujarat State, Ahmedabad,
 6. Chairman, Gujarat subordinate Service Board, Dr. Jivraj Mehta Bhavan, Gandhinagar,
 7. Manager, Central Press, Gandhinagar,
 - With a request to publish this Notification in Govt. Gazette and send 50 copies to this deptt. and 100 copies to Addl. DGP & IG Prisons, Gujarat State, Jail Bhavan, Ahmedabad.
 8. Legislative & Parliamentary Affairs Dept., Sachivalaya Gandhinagar,
 9. General Administration Department, Sachivalaya, Gandhinagar,
 10. Section Officer Select file,
 11. Dy. Section Officer Select file,
 12. Select file.